



CHEMPLAST SANMAR LIMITED

Registered Office: 9. Cathedral Road, Chennai 600 086

CIN: U24230TN1985PLC011637

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

OBJECTIVES:

- To adopt a structured programme for orientation of Independent Directors at the time of their joining so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it.
- To update the Directors on a continuing basis on any significant changes therein so as to be in a position to take well-informed and timely decisions.

ORIENTATION PROGRAMME UPON INDUCTION OF NEW DIRECTORS:

- A brief insight about the Company, its Subsidiaries, its business, financials, etc. is discussed with the new inductee, which includes the Company's Corporate Profile, History, latest Annual Reports, Vision Statement, Organisational structure, the Code of Conduct applicable to Directors / employees of the Company, Code for Prevention of Insider Trading, the Whistle Blower / Vigil Mechanism Policy, Information on Corporate Social Responsibility (CSR) activities undertaken by the Company.
- Appointment Letter incorporating the role, duties and responsibilities, remuneration and performance evaluation process, insurance cover, Code of Conduct and obligations on disclosures, is issued for the acceptance of the Independent Directors.
- Meetings with Key Managerial Personnel is arranged in order to give a detailed overview about the business/Company. Relevant Business Strategy presentations are also being made.
- An invitation is sent to the new inductee to visit the Company's plants.

UPDATION ON A CONTINUING BASIS:

- At various Board Meetings during the year, presentations are made to the Board on Financial Statements including Budget, Actual operational performance with Budgeted, Domestic / Export Market Scenario, Production / Technical updates, Capital Expenditure, Human Relations / Labour Issues, Health, Safety and Environment and Sustainability issues, Regulatory Updates applicable to the Company. Risk Assessment and Management, Statutory Compliances etc.

Adopted on October 29, 2021. Version 2.



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**FAMILIARISATION PROGRAMME CONDUCTED FOR INDEPENDENT
DIRECTORS DURING THE FINANCIAL YEAR 2022-23**

Details of attendance and number of hours spent in the familiarisation programmes are as follows:

S. No	Name of the Independent Director	No. of Programmes attended		No. of hours spent	
		2022-23	Cumulative	2022-23	Cumulative
1	Aditya Jain	26	33	10.00	15.15
2	Dr Lakshmi Vijayakumar	19	25	7.83	12.28
3	Prasad Raghava Menon	26	35	10.00	16.00
4	Sanjay Vijay Bhandarkar	26	36	10.00	17.00

As part of the continuing efforts to familiarize the Independent Directors, with updated regulatory change in the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, presentations were made by senior executives / external agencies on various subjects including Regulatory updates during the Board Meetings and other Committee Meetings.



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FAMILIARISATION PROGRAMME CONDUCTED FOR INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2021-22

Details of attendance and number of hours spent in the familiarisation programmes are as follows:

S.No	Name of the Independent Director	No. of Programmes Attended	No. of Hours spent
1	Aditya Jain	7	5.15
2	Dr Lakshmi Vijayakumar	6	4.45
3	Prasad Raghava Menon	9	6.00
4	Sanjay Vijay Bhandarkar	10	7.00

As part of the continuing efforts to familiarize the Independent Directors, with updated regulatory change in the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, presentations were made by senior executives / external agencies on various subjects including Regulatory updates during the Board Meetings and other Committee Meetings.